



POSITION ANNOUNCEMENT

Position **Adjunct Instructor – Drafting Technology Program**

Savannah Technical College seeks an Adjunct Instructor for the Drafting Technology Program at the Savannah Campus. The Adjunct Instructor is responsible for:

- providing quality instruction to students in a classroom and laboratory setting using instructional aids.
- evaluating students' progress in attaining goals and objectives;
- ensuring student learning outcomes are attained and appropriately recorded;
- maintaining program certification requirements, as appropriate;
- preparing and maintaining required documentation and administrative reports;
- ensuring safety and security requirements are met in the classroom and laboratory environment;

Duties include a flexible schedule of lecture, and the Adjunct Instructor must be willing to work evenings and/or split teaching shifts that might require split teaching days between campus locations. Must fully embrace the responsibility for maintaining an acceptable number of students within this program and also work diligently to maximize positive student outcomes.

Minimum Qualifications

Certificate in Drafting/CATIA and two years of documented field experience with CATIA V5 *or* five years of documented field experience with CATIA. Excellent human-relations, interpersonal skills, and strong verbal and written communication skills desired.

Preferred Qualifications

Preference will be given to those candidates with a degree in Drafting Technology, industrial experience and/or experience teaching. Must possess computer skills to include, but not limited, word; excel; power point; and email. Experience in the use of the Banner a plus.

Physical Demands

Work is typically performed in a classroom environment with intermittent sitting or walking in various settings. Must frequently lift and carry lightweight objects. Full range of hand and finger motion is required for data entry purposes. The ability to speak clearly is required. The ability to hear and understand at a normal conversational level is required. Drivers License and evidence of insurability required.

Salary/Benefits

Salary is commensurate with education and work experience. Positions are contingent upon funding.

Application Deadline

Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit a completed Savannah Technical College Employment Application, a cover letter, and a resume (incomplete submissions will not be considered). Applications may be downloaded at: www.savannahtech.edu. Please submit the completed application, cover letter and resume to:

Savannah Technical College
Human Resources Department
5717 White Bluff Road
Savannah, GA 31405-5521

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Savannah Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except those special circumstances permitted or mandated by law). For compliance activities, contact Melissa Banks, Title IX and Equity Coordinator, Room A110 or 912.443.3388. Send written compliance related correspondence to Savannah Technical College, Attn: Melissa Banks, 5717 White Bluff Road, Savannah, GA 31405.

STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Candidates may be required to submit a valid Driver's License, proof of insurability, and/or a driver's history report for positions involving state travel.

Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.