Position Announcement

Position: Adjunct Psychology/Sociology Instructors - Liberty Campus

Savannah Technical College is seeking part-time, adjunct instructors to teach Psychology and Sociology Classes. Duties and responsibilities are based primarily at the Liberty Campus in Hinesville, GA, but may require split teaching responsibilities between other campuses. Responsibilities include, but are not limited to:

- Instructing students, developing program syllabi, goals, and objectives
- Evaluating students' progress in attaining goals and objectives
- Ensuring student learning outcomes are attained and properly recorded
- Preparing and maintaining all required documentation and administrative reports
- Maintaining knowledge of current trends and developments in the field by attending staff development training, workshops, seminars and conferences
- Ensuring safety and security requirements are met in the classroom area
- Meeting with students, staff members, and other educators to discuss students' instructional programs and other issues impacting the progress of students

Duties include a flexible schedule of lecture and student advisement. Must be willing to work split teaching shifts that might require split teaching days between campus locations. Must fully embrace the responsibility for maintaining an acceptable number of students within this program and also work diligently to maximize student placements in this field or related fields by working directly with local employers and the Department of Labor.

Minimum Qualifications

- Master's of Art or Master's of Science degree in Psychology or Sociology; or a Master's degree with 18 graduate semester hours in Psychology or Sociology from a regionally accredited institution.
- One year of full-time (or equivalent), paid teaching experience.
- Excellent Leadership, human-relations, interpersonal skills, and strong verbal and written communication skills.
- Demonstrated skills in usage of Microsoft Office Suite.

Preferred Qualifications

- Preference will be given to those candidates who possess a terminal degree in Psychology or Sociology and also to those candidates who have been credentialed to teach Psychology/Sociology and have taught Psychology/Sociology at a regionally accredited collegiate/university level.
- Candidate selected must be willing to obtain further graduate level coursework as necessary to meet the college's plans to begin changing and articulating this specific program to senior level colleges.
- Three years of full-time, paid teaching experience
- Active participation in appropriate professional/occupational organizations

Physical Demands

Work is typically performed in a classroom environment with intermittent sitting or walking in various settings. The employee occasionally lifts or moves objects of a light to medium weight. The ability to speak clearly, hear and understand at a normal conversational level is required.

Salary/Benefits

Salary is commensurate with education and work experience.

Application Deadline

For best consideration, applications should be received by April 30, 2013. Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit a completed Savannah Technical College Employment Application, a cover letter, and a resume (incomplete submissions will not be considered). Applications may be downloaded at: www.savannahtech.edu. Please submit the completed application, cover letter and resume to:

Savannah Technical College
Human Resources Department
5717 White Bluff Road
Savannah, GA 31405-5521

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration.

Savannah Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law). Invitation to Self-Identify. For compliance activities, contact Melissa Banks, Title IX and Equity Coordinator, Room A110 or (912) 443-3388, mbanks@savannahtech.edu. Send written correspondence to Savannah Technical College, Attn: Melissa Banks, 5717 White Bluff Road, Savannah, GA 31405.

STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Candidates may be required to submit a valid Driver's License, proof of insurability, and/or a driver's history report for positions involving state travel.

Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.