



POSITION ANNOUNCEMENT

Position **Part-time Instructors (Adult Education Program- Grant Funded)**

Savannah Technical College is seeking part-time instructors for the Adult Education Program. These instructors are responsible for providing appropriate learning experiences and educational opportunities for each student assigned to the classroom. Instructors must display a high level of effort and commitment to performing work assignments, operate effectively within the organizational structure, and demonstrate trustworthiness and responsible behavior.

Job Duties

Under the general supervision of the Executive Director of the Adult Education Program, faculty are expected to provide instruction, assess and encourage student progress, manage the learning environment, assist with recruitment, retention and job placement efforts. Instructors will Evaluate students' progress and performance in attaining goals and objectives and other duties as required based on the specific content area taught (such as content-area competitions, after-hours activities, etc.). Instructors are expected to follow professional practices consistent with college policies in working with students, students' records, parents, and colleagues. Faculty will attend and participate in assigned meetings, professional development sessions and activities. Some positions require the ability to teach both day and evening classes.

Minimum Qualifications

Bachelors degree from an accredited college or university, preferably in education or a related field.

Preferred Qualifications

In addition to the minimum qualifications: prior experience and passion for working with at-risk student populations; prior experience teaching in a college environment; strong classroom management skills.

Physical Demands

Work is typically performed in a classroom environment with intermittent sitting or walking in various settings. The ability to speak clearly is required. The ability to hear and understand at a normal conversational level is required. Full range of hand and finger motion is required for data entry purposes. The employee occasionally lifts or moves objects of a light to medium weight.

Salary/Benefits

Salary is commensurate with education and work experience.

Application Deadline

Applications for this position are accepted on a continuous basis. Position considered open until filled. Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit a completed Savannah Technical College Employment Application, a cover letter, and a resume (incomplete submissions will not be considered). Applications may be downloaded at: www.savannahtech.edu. Please submit the completed application, cover letter and resume to:

Savannah Technical College
Human Resources Department
5717 White Bluff Road
Savannah, GA 31405-5521

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration.

Savannah Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except those special circumstances permitted or mandated by law). For compliance activities, contact Melissa Banks, Title IX and Equity Coordinator, Room A110 or 912.443.3388. Send written compliance related correspondence to Savannah Technical College, Attn: Melissa Banks, 5717 White Bluff Road, Savannah, GA 31405.

STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Candidates may be required to submit a valid Driver's License, proof of insurability, and/or a driver's history report for positions involving state travel.

Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.