



Application Checklist

Student Name: _____ SSN: _____

HIGH SCHOOL _____

COUNSELOR _____ Phone: _____

Listed below is the required admissions material for students to participate in the Dual/Joint Enrollment Program.

All of the admissions material is required for new students. The “Student and Parent Information” is to be given to the parents for future reference.

Returning students (those taking classes throughout the same school year), must include this checklist, and the Registration Course Schedule for each additional quarter attended of the same school year.*

Each student must log on to www.GAcollge411.org, complete “My Profile,” and apply for HOPE Grant or ACCEL. Include a copy of the response from GSFAPPS with this application package. This has to be completed only once each year.

Please use this checklist to indicate the items provided and include this checklist as a cover when submitting the Application Package to Savannah Technical College.

Please check one:

New Student _____
Returning Student _____

Please check one:

HOPE (Certificate or Diploma) _____
ACCEL (General Core Classes) _____

Admissions Material Attached:

- _____ Application to Savannah Technical College
- _____ Student and Parent Signature Page
- _____ ASSET/COMPASS Scores (attached)
(No provisional or developmental students)
- _____ Copy of *GSFAPPS* Response /ACCEL Verification _____ **App ID #**
- _____ Copy of Social Security Card
- _____ ACCEL Application: Part II** (if applicable)
- _____ Registration Course Schedule (if applicable)

*A new and complete **Application Package** is required for each school year the student is in high school.
The **ACCEL Application: Part II is required for each quarter. It designates which classes the student is permitted to take for the designated quarter.



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APPLICATION PROCEDURE:

- Submit an application for admission.
- The \$15.00 application fee is waived for Dual/Joint Enrollment.
- Schedule and take the placement test or submit acceptable test scores.
- Apply for Financial Aid through GAcademy411.

SOCIAL SECURITY NUMBER: _____ -- _____ -- _____

NAME: LAST _____ FIRST _____ MIDDLE INITIAL _____

OTHER NAMES ON EDUCATIONAL RECORDS: _____

ADDRESS: _____ **APARTMENT NUMBER:** _____

CITY: _____ **STATE:** _____ **ZIP:** _____ **COUNTY:** _____

HOME PHONE: _____ **OTHER PHONE:** _____ **EMAIL:** _____

PERSON TO CONTACT IN CASE OF EMERGENCY:

NAME: _____ **TELEPHONE NUMBER:** _____

ADDRESS: _____ **CITY:** _____ **STATE:** _____ **ZIP:** _____

THE FOLLOWING INFORMATION IS FOR STATISTICAL PURPOSES ONLY AND WILL NOT BE USED IN DETERMINING ADMISSIONS

GENDER: MALE FEMALE **DATE OF BIRTH:** (MM/DD/YYYY) _____

ETHNIC ORIGIN:
 AMERICAN INDIAN ASIAN BLACK HISPANIC WHITE MULTI RACIAL NON RESIDENT ALIEN

1. ARE YOU A **U.S. CITIZEN?** (CHECK ONE) NO YES
2. ARE YOU A **GEORGIA** RESIDENT? NO YES **IF YES, HOW LONG?** _____ YEAR(S) _____ MONTH(S)
3. ARE YOU ON **MILITARY** ACTIVE DUTY (OR A DEPENDENT) STATIONED AND LIVING IN GEORGIA? NO YES

PROOF OF RESIDENCY MAY BE REQUIRED.

SELECTED PROGRAM OF STUDY: _____

HAVE YOU ATTENDED SAVANNAH TECHNICAL COLLEGE BEFORE? NO YES

SELECTED LEVEL OF STUDY: ASSOCIATE DEGREE (ACCEL) DIPLOMA CERTIFICATE

QUARTER YOU PLAN TO ENTER: SUMMER FALL WINTER SPRING **YEAR:** _____

DUAL ENROLLMENT JOINT ENROLLMENT

ARE YOU OR DO YOU ANTICIPATE BECOMING A **HIGH SCHOOL TECH PREP** GRADUATE? NO YES

CIRCLE HIGHEST LEVEL OF EDUCATION COMPLETED: 1 2 3 4 5 6 7 8 9 10 11

NAME OF HIGH SCHOOL: _____ **CITY:** _____ **STATE:** _____

DATE YOU EXPECT TO GRADUATE: MO _____ DAY _____ YR _____

ANY COLLEGE? _____ **IF YES, NAME AND LOCATION:** _____

I certify that the information I have given is correct to the best of my knowledge. I understand that failure to provide information may invalidate my application for admission. I also understand that if I do not participate in the High School Dual/Joint Enrollment Program, my application information will be retained only for this current school year and will then be destroyed. Upon acceptance, I agree to abide by the rules, regulations and guidelines set forth in the Savannah Technical College Catalog.

I authorize Savannah Technical College to provide my high school with a copy of my grades for each quarter attended and permission to discuss my performance with my high school counselor and /or parents.

Signature of Applicant: _____ **Date Signed:** _____

Savannah Technical College

Dual/Joint Enrollment-HOPE

Student and Parent Information

Please read each item carefully, sign the attached agreement, and return it to the high school counselor with your application.

- Students from Public High Schools may take postsecondary courses for both high school and postsecondary credit via Dual Enrollment. The students will earn high school and college credit while they are still in high school.
- Students from Public High Schools may take Postsecondary courses not directly related to the completion of high school graduation requirements via the Joint Enrollment Program. No high school credit will be earned for these courses.
- Students from Private High Schools may take Postsecondary courses via the Joint Enrollment Program. These courses may or may not be directly related to the completion of high school graduation requirements.
- A Dual/Joint Enrollment student must meet eligibility requirements set by Georgia Student Finance Commission, the state agency administering HOPE.
- A Dual/Joint Enrollment student should enroll in postsecondary courses designated by the high school counselor (or Vocational Director) and Savannah Technical College representative.
- Courses failed or dropped at Savannah Technical College may prohibit high school graduation.
- Participation in Dual /Joint Enrollment does not exempt the student from the Georgia High School Graduation Test.
- The Dual/Joint Enrollment provides funds for courses taken during the Summer, Fall, Winter, and Spring Quarters, at Savannah Technical College.
- Dual/Joint Enrollment HOPE students are eligible for the HOPE Grant only. They are eligible for no other financial aid from the State of Georgia for Diploma and Technical Certificate of Credit programs.
- Some fees and/or excess book charges at Savannah Technical College may have to be paid by the student.
- If the student's application for HOPE funds is delayed or not approved, the student is still responsible for payment of all tuition and fees for courses taken.
- All forms of academic dishonesty including, but not limited to cheating on tests, plagiarism, collusion, and falsification of information will call for discipline.
- Students are dropped from the class roll when their absences exceed 10% of the total contact hours. If a student is late to class three times, the instructor will count it as one absence.
- There will be a cap on the number of hours students can receive Hope Grant payments. Students may receive the HOPE Grant payment for a total of 95-quarter hours. This cap may be extended for diploma programs when the student remains with the initial program.

Savannah Technical College

Dual/Joint Enrollment-HOPE

Student and Parent Agreement

Student's Name: _____ SSN: _____

High School: _____

Please initial each item, you and your parents sign this agreement, and return this sheet to the high school counselor with your application.

___ I have read the "Student and Parent Information" on page 1.

___ I authorize Savannah Technical College to forward information, including midterm grades and final grades, to my home school for each quarter and to discuss the results and my progress with my home school and/or parents.

I, _____ have read and understand the information, and agree to abide by the guidelines as long as I am participating in the Dual/Joint Enrollment Program.

Parent/Guardian (Signature)

Date

Student (Signature)

Date

Counselor: _____ Phone: _____

GSFAPPS INSTRUCTIONS

All high school students who are applying for the HOPE Grant or ACCEL must go to the GAcademy411 website to apply. Paper applications for HOPE are not accepted.

The website address: <http://www.gacollege411.org>

FIRST YOU MUST CREATE A GAcademy411 Account.

Click on “Create an Account” (Top left Homepage)

SET UP YOUR PROFILE

SCREEN 1 OF 3

- Type name, date of birth (use slashes) and email address (Note: if you don't have an email address, one will be assigned to you-just click the box provided.) See page 2.
- Set up your user name and password – use something appropriate and that you can remember. Don't forget that college officials will also see your user name.
- Enter a password hint question and answer.

SCREEN 2 OF 3

- Complete the mailing address, phone, etc.
- Select current grade level

SCREEN 3 OF 3

- Click on “My 411”
- Click on “My Profile” (Some fields will be pre-populated)
- Even though your mailing address was collected when the account was created, your permanent address must be completed in the profile.
- PLEASE DO NOT FORGET TO PUT YOUR SOCIAL SECURITY NUMBER IN THE PROFILE.
- **Save-** your profile has been submitted
- *Click Here* to return to GAcademy411

COMPLETING A GSFAPPS APPLICATION

- Click on the tab at the top labeled “Applications & Transcripts”
- Click on the links “GSFAPPS”

When you get to the question about whether you are independent or dependent, use these guidelines:

Independent- age 24 or older, married or have children-do not fill out parent's information.

Dependent- under age 24, not married or have no children- fill out parent's information.

Welcome Screen –**PLEASE READ**

Click **Apply Now** to apply online (at bottom)

Click **“SUBMIT NEW APPLICATION”**

Note: In order to select any program, first click on the program name you want to apply for. This will open an informational box containing the program requirements. At the bottom of the dialogue box, click “Apply for this Program” Click *Select*.

STUDENT DEMOGRAPHIC INFORMATION

Most information is pre-filled, complete this section. If you make a mistake in any field other than your social security number or birth date field, go back and make any necessary corrections. You will be prompted to do a final review of your information before submitting.

Click *Continue*

SUMMARY INFORMATION

Click on the Colleges to which you plan to apply. You can choose up to 6 schools.

Edit if necessary and then submit.

Electronic Signature

Please read the certification carefully, enter your 411 password, and Submit, Read and Print a copy for your records.

Include a copy of this HOPE application and a copy of your Social Security Card when you submit your application for Dual or Joint Enrollment to Savannah Technical College.

FORGET YOUR PASSWORD IN GACOLLEGE411?

If you forget your password, call the Technical Support line at 1-800-468-6927.

NEED AN EMAIL ADDRESS?

An email address is necessary. If you do not have an email address, click the box on screen 1 of the “create an account process” and GAcollge411 will assign you one.

Joseph W. Hoze

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