



**Position      Logistics Academic Dept Head/Instructor**

Savannah Technical College seeks a full-time Logistics Department Head/Instructor. This individual will be responsible for preparing lesson plans for classroom instruction, developing program syllabi, goals and objectives. Evaluates students' progress in attaining goals and objectives. Requests and maintains supplies and equipment as needed for classes and labs/internships. Maintains program certification requirements as appropriate. Prepares and maintains all required documentation and administrative reports. Maintains knowledge of current trends and developments in the field by attending staff development training, workshops, seminars and conferences. Ensures safety and security requirements are met in the training area. Meets with students, staff members, and other educators to discuss students' instructional programs and other issues impacting the progress of students. Duties include a flexible schedule of lecture, student advisement/registration, and curriculum development and revisions. Must be willing to work split teaching shifts that may require split teaching days between campus locations. Manages and submits purchase requests and supplies, and also works diligently to maximize student placements in this field or related fields.

**Qualifications**

Must possess a Masters Degree in the field of Logistics; or a Masters Degree in a related field that includes 18 semester hours in Logistics. Must have 3 years of verifiable experience as a logistician or similar management area; or 3 or more years of teaching in the logistics field at an accredited college/university.

**Physical Demands**

Teaching responsibilities are typically performed in a classroom/lab environment with the employee intermittently sitting, standing, walking, bending, pushing, and pulling for three (3) – four (4) continuous hours at a time. The employee frequently lifts/carries objects that weigh 10lbs. or less. The ability to speak clearly is required. The ability to hear and understand at a normal conversational level is required.

**Salary/Benefits**

Salary is commensurate with education and work experience in placement on the state salary schedule. Benefits include paid state holidays, annual and sick leave, and the State of Georgia Flexible Benefits package.

**Application Deadline**

For best consideration, applications should be received by **November 2, 2009**. Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit a completed Savannah Technical College Employment Application, a cover letter, and a resume (incomplete submissions will not be considered). Applications may be downloaded at: [www.savannahtech.edu](http://www.savannahtech.edu). Please submit the completed application, cover letter and resume to:

Savannah Technical College  
Human Resources Department  
5717 White Bluff Road  
Savannah, GA 31405-5521

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Savannah Technical College is an Equal Opportunity Employer and does not discriminate on the basis of color, race, national origin, sex, disability, or any other legally protected status.

STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree.

**Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.**