

**Savannah Technical College
Professional Continuing Education Spring Course Schedule
July - September 2010**

912.443.5808



Please note campus locations - Savannah, Crossroads, Effingham and Liberty

EFFINGHAM CAMPUS

912.754.2880

BUSINESS....CLICK US!

WWW.SAVANNAHTECH.EDU/CWO/PROFESSIONAL_CONTINUING_EDUCATION/

COURSE TITLE	HRS	DAYS	BEGIN	END	COST	TIME	LOCATION
"The 7 Habits of Highly Effective People"	32	M/W	26-Jul	18-Aug	\$299+	6:00 PM - 9:00 PM	E
Dealing With Difficult People	24	T/Th	17-Aug	9-Sep	199+	6:00 PM - 9:00 PM	E
How to Bid and Negotiate Federal Grants & Contracts	4	W	25-Aug	1-Sep	\$129	6:00 PM - 8:00 PM	E

COMPUTER TECHNOLOGY

COURSE TITLE	HRS	DAYS	BEGIN	END	COST	TIME	LOCATION
MS Windows	8	M/W	16-Aug	25-Aug	\$59	6:00 PM - 8:00 PM	E
MS Word Intro	12	M/W	23-Aug	8-Sep	\$75	6:00 PM - 8:00 PM	E
MS Word - Intermediate	16	M/W	13-Sep	6-Oct	\$95	6:00 PM - 8:00 PM	E
MS Excel - Intro	12	T/TH	14-Sep	21-Sep	\$75	6:00 PM - 9:00 PM	E
MS Excel - Intermediate	16	T/TH	21-Sep	7-Oct	\$95	6:00 PM - 9:00 PM	E
MS PowerPoint - Intro	6	M/W	4-Oct	11-Oct	\$75	6:00 PM - 8:00 PM	E
MS 4-in-1 (MS Windows, Word, Excel, PowerPoint) - 2007 "WIA Approved"	38	T/TH	24-Aug	26-Oct	\$239	6:00 PM - 8:00 PM	E
MS Outlook	8	T/TH	7-Sep	16-Sep	\$59	6:00 PM - 8:00 PM	E
MS Access - Intro	16	T/TH	14-Sep	7-Oct	\$99	6:00 PM - 8:00 PM	E
MS Access - Intermediate	24	T/TH	12-Oct	18-Nov	\$139	6:00 PM - 8:00 PM	E
MS Project Management	8	M/W	5-Jul	14-Jul	\$99	6:00 PM - 8:00 PM	E

INDUSTRIAL TECHNOLOGY

COURSE TITLE	HRS	DAYS	BEGIN	END	COST	TIME	LOCATION
Forklift Operator "WIA Approved"	8	Fri	24-Jul	31-Jul	\$209	8:00 AM - 12:00 PM	E
Forklift Operator "WIA Approved"	8	Fri	21-Aug	28-Aug	\$209	8:00 AM - 12:00 PM	E
Forklift Operator "WIA Approved"	8	Fri	18-Sep	25-Sep	\$209	8:00 AM - 12:00 PM	E

PERSONAL ENRICHMENT

COURSE TITLE	HRS	DAYS	BEGIN	END	COST	TIME	LOCATION
Facebook for Fun "NEW"	4	T	10-Aug	17-Aug	\$59	6:00 PM - 8:00 PM	E
Twitter for Fun "NEW"	2	M	23-Aug	23-Aug	\$49	6:00 PM - 8:00 PM	E
Scrapbook for Beginner "NEW"	4	W	25-Aug	1-Sep	\$59	6:00 PM - 8:00 PM	E
Digital Photography	8	Th	12-Aug	2-Sep	\$69	6:00 PM - 8:00 PM	E
Advanced Digital Photography	16	T	31-Aug	16-Sep	\$109	6:00 PM - 8:00 PM	E
Floral Arrangement	8	W	18-Aug	8-Sep	\$79	5:30 PM - 8:30 PM	E
Introduction to Interior Decorating	24	T	10-Aug	14-Sep	\$199+	5:30 PM - 8:30 PM	E

FOREIGN LANGUAGE

COURSE TITLE	HRS	DAYS	BEGIN	END	COST	TIME	LOCATION
Conversational Spanish for The Workplace	32	T/Th	27-Jul	26-Aug	\$269	6:00 PM - 9:00 PM	E
Conversational Spanish (Intermediate)	40	T/Th	10-Aug	21-Sep	\$299	6:00 PM - 9:00 PM	E
Sign Language for Beginners	24	M/W	23-Aug	15-Sep	\$165	6:00 PM - 9:00 PM	E
French, Introduction	30	T	17-Aug	16-Sep	\$239	6:00 PM - 9:00 PM	E
Conversational German (Introduction)	30	T	17-Aug	16-Sep	\$219	6:00 PM - 9:00 PM	E

Professional Continuing Education Department Contact Information
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