



POSITION ANNOUNCEMENT

Position **Part-Time Sign Language Interpreter – Adult Education Program**

Characteristic Duties and Responsibilities

Savannah Technical College is seeking a part-time sign language interpreter to provide interpreting/transliteration for Adult Education students who are deaf, hard of hearing, or have other communication disorders. Under general supervision, this individual will confer and plan with students, teachers and other interpreters in preparation for assignments. Individual assignments may vary based on the specific skills of the interpreter and the needs of students or other consumers. Assignments may involve technical or specialized subject matter and vocabulary. Flexible work schedule may require evening or split-shifts.

Minimum Qualifications

Two years related work experience. Demonstrated ability to interpret and translate college-level classes. Demonstrated ability to communicate in a concise and effective manner. Demonstrated ability to understand and follow instructions precisely. Computer literate. Effective interpersonal skills.

Preferred Qualifications

In addition to minimum qualifications, Associate's degree or equivalent education. Experience with signing English, as well as ASL.

Physical Demands

The employee occasionally lifts or moves objects of a light to medium weight. The ability to speak clearly is required. The ability to hear and understand at a normal conversational level is required. Work is typically performed in an office or classroom environment with intermittent sitting, standing, or walking in various settings. The employee must be able to lift up to 25 pounds. Full range of hand and finger motion is required for data entry and transliteration purposes.

Salary/Benefits

Salary is commensurate with education and work experience.

Application Deadline

Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit a completed Savannah Technical College Employment Application, a cover letter, and a resume (incomplete submissions will not be considered). Applications may be downloaded at: www.savannahtech.edu. Please submit the completed application, cover letter and resume to:

Savannah Technical College
Human Resources Department
5717 White Bluff Road
Savannah, GA 31405-5521

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Savannah Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except those special circumstances permitted or mandated by law). For compliance activities, contact Melissa Banks, Title IX and Equity Coordinator, Room A110 or 912.443.3388. Send written compliance related correspondence to Savannah Technical College, Attn: Melissa Banks, 5717 White Bluff Road, Savannah, GA 31405.

STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree.

Candidates may be required to submit a valid Driver's License, proof of insurability, and/or a driver's history report for positions involving state travel.

Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.