POSITION ANNOUNCEMENT

POSITION: Mathematics or Computer Information Systems Tutors – Part-Time, Grant Funded

A Department of Education grant has funded three part-time hourly positions to strengthen the academic experience of students participating in the Sustainable Technologies Learning Community. These positions will require the utilization of training/learning techniques which will improve a student’s success in their Math 1012 and Comp 1000 courses. The position requires keen attention to details, a quality focus in all areas of responsibility, outstanding customer service skills, and an ability to foster a collaborative team environment.

QUALIFICATIONS

• Must possess at least a Bachelors degree from an accredited post-secondary institution in the subject for which tutoring will be provided. Master’s degree preferred.
• Must have one year relevant teaching or tutoring experience.
• Must possess excellent oral and written communication skills.
• Must possess an attitude which emphasizes collaboration, teamwork, and facilitation.
• Must possess an understanding and possess skill in the use of technology in an educational setting.
• Must possess excellent organizational skills and the ability to build consensus.
• Must possess excellent customer service skills to deal professionally with Savannah Tech employees, students, and visitors.

PHYSICAL DEMANDS

Teaching responsibilities are typically performed in a classroom/lab environment with the employee intermittently sitting, standing, walking, bending, pushing, and pulling for three (3) – four (4) continuous hours at a time. The employee frequently lifts/carryes objects that weigh 10lbs. or less. The ability to speak clearly is required. The ability to hear and understand at a normal conversational level is required.

SALARY/ BENEFITS

Salary is commensurate with education and experience.

APPLICATION DEADLINE

For best consideration, applications should be received by February 14, 2013. Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit a completed Savannah Technical College Employment Application, a cover letter, and a resume (incomplete submissions will not be considered). Applications may be downloaded at: www.savannahtech.edu.

Please submit the completed application, cover letter and resume to:

Savannah Technical College
Human Resources Department
5717 White Bluff Road
Savannah, GA 31405-5521

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

Savannah Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law). Invitation to Self-Identify. For compliance activities, contact Melissa Banks, Title IX and Equity Coordinator, Room A110 or (912) 443-3388, mbanks@savannahtech.edu. Send written correspondence to Savannah Technical College, Attn: Melissa Banks, 5717 White Bluff Road, Savannah, GA 31405.

STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree.

Candidates may be required to submit a valid Driver's License, proof of insurability, and/or a driver's history report for positions involving state travel.

Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.